



2017 Commencement Guidebook

A complete guide for graduates and their families

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Commencement Ceremony Information

There will be no rehearsal for the commencement ceremony. Please read the following instructions carefully to fully understand the day's agenda.

Graduation Candidates

General Standards Regarding Academic Regalia

- The cap is worn straight, the shallower part in front.
- Degree candidates should wear their tassels over the right side of the cap, above the right eye. Tassels will be moved to the left side after candidates receive the graduation charge from the president.
- Men should remove caps during the national anthem.
- Hoods should be draped over the left arm and presented to the faculty for hooding.

Academic Apparel

If you ordered your cap and gown prior to the deadline, you should receive your apparel before commencement day.

To be comfortable, we suggest that you do not wear a jacket underneath your gown. Women are advised to leave purses with guests or at home.

Your academic apparel (cap, gown, tassel, and hood) is yours to keep after the ceremony.

Guests

Guests should go directly to Sewall Center Arena. Do not accompany your graduate to the assembly area before or after the ceremony. **Guests may not approach the stage to take photos or video while the ceremony is in progress.**

For families with young children:

Young children may become restless during the ceremony. An overflow is located in the Pennsylvania Suite on the third

Robing & Assembly

All graduates must report to the upper level of Sewall Center between 2:30 - 3:15 p.m. on Friday, May 5 for robing and assembly.

Name Cards (Master's Only)

Master's degree candidates must pick up their name cards in the assembly area. Your card designates your particular school of study. Be sure to line up in the area designated by your card.

Your card will be handed to the announcer so your name may be pronounced accurately over the public address system. Please keep the card easily accessible for that purpose.

A faculty marshal will be present in each area to assist the candidates and lead them in the procession to their seating area.

Diploma Distribution

Approximately 4-6 weeks after the ceremony, all May 2017 degree recipients will receive their diplomas via U.S. mail.

Faculty

Faculty should assemble in the second floor of Sewall Center, adjacent to the locker rooms. If you are participating in the undergraduate ceremony on Saturday, please retain your regalia.

floor of Sewall Center. **Children in this area must be accompanied by an adult at all times.** The ceremony will be broadcast live in this room via closed-circuit TV. Due to space limitations, strollers are not permitted in the arena.

An additional overflow area will be available in Joe Walton Stadium Room 230.



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